



## Elemore Hall School

Elemore Hall Site  
Pittington, Durham  
DH6 1QD  
Windlestone Site  
Chilton, Ferryhill  
DL17 0HP

e-mail: [elemore@durhamlearning.net](mailto:elemore@durhamlearning.net)

Website: [www.elemorehallschool.com](http://www.elemorehallschool.com)

22<sup>nd</sup> August 2023

Dear Parent/Carer

I am writing to you ahead of the school re-opening in a few weeks time following the summer holiday..

### Start of term

Term starts on Thursday 7<sup>th</sup> September. The taxi company that will transport your child to school should be making contact with you before then to let you know the arrangements for picking up on a morning and expected drop off time after school. All pupils should be in school for 8.55am every day. Monday to Thursday the school day ends at 3.30pm and on Friday at 12.45pm.

### After school activities and Residence

Every pupil is encouraged to participate in after school activities and/or residence where appropriate. These will start on Monday 11<sup>th</sup> September. A member of staff will discuss this with you before any arrangements are made for your child.

### Uniform

We will be supplying uniform to all pupils in the first few days of term. There is no change to the uniform so existing pupils can continue to wear what they had. All new pupils will be given two sweatshirts and two polo shirts, existing pupils will receive one of each. These initial items are free of charge for all pupils, however additional items are available to buy from the school at the cost price. We expect pupils to wear this uniform every day. There will be rewards for pupils who wear uniform, however off-site visits and trips may not be permitted for those who do not wear uniform.

Your child will be expected to bring a PE kit to school – this consists of shorts/trackies, t-shirt, indoor and outdoor trainers. Please ensure that your child has these essentials so that they can effectively participate in lessons.

### Personal Tutor

Your child is allocated a Personal Tutor. This member of staff will contact you before school reopens to check how things have been during the holiday and to find out if there is any information that the school needs. The Personal Tutor will continue to have regular contact with you over the course of the year – they will be your main contact in school.

### Attendance

Good attendance at school is essential. We appreciate that it is sometimes difficult to motivate pupils to attend school for several reasons, however consistent attendance helps pupils to develop continuity and consistency in their learning that in turn will lead to greater involvement, success and achievement. This year we will be introducing some incentives to encourage pupils to attend. We would appreciate it if you could support school in achieving good attendance for your child.

## Staffing

There have been several staff changes in recent weeks that will come into action in the new term.

Elemore Hall site – Mr Lord is the Deputy Head with day to day responsibility for the site with Miss Johnston as Assistant Head. There is a new Music Teacher – Mr Harrison, who many of the pupils met last term. We also have several new LSAs joining the site.

Windlestone site – Miss Davies is the Deputy Head with day to day responsibility for the site with Mr Brette as the Assistant Head. There is a new Maths Teacher – Mr Roche – joining the school.

Mr Hunter, as Senior Deputy Head, will provide Leadership and Management across both the Elemore and Windlestone sites.

## Key Dates

Thursday 7th September 2023 – School reopens to pupils for the Autumn Term

Friday 27th October 2023 – School closes at 1.00pm for the half term holiday

Monday 6th November 2023 – school reopens

Tuesday 19th December 2023 -school closes at 1.00pm for the Christmas Holiday

Monday 8th January 2024 – school reopens for the Spring term

Friday 16th February 2024 – School closes at 1.00pm for the half term holiday

Monday 26th February 2024 – school reopens

Thursday 28th March 2024 – school closes at 1.00pm for the Easter Holiday

Monday 15th April 2024 – school reopens for the Summer term

Monday 6th May 2024 – May day holiday

Friday 24th May 2024 – School closes at 1.00pm for the half term holiday

Monday 3rd June 2024 – school reopens

Tuesday 23rd July 2024 – school closes at 1.00pm for the Summer Holiday

Additional dates for concerts, PAMs Meetings, etc, will be announced throughout the year.

If you require any information before we re-open please email me on:-

[headteacher@elemorehallschool.com](mailto:headteacher@elemorehallschool.com)

Best wishes

*Richard Royle*

Richard Royle

Headteacher