



Elemore Hall School

Windlestone site
Chilton
County Durham
DL17 0HP

Tel: 01388 720337
e-mail: elemore@durhamlearning.net
Website: www.elemorehallschool.com

Required for 26th February 2024 or as soon as possible

LEARNING SUPPORT ASSISTANT/CHILD CARE OFFICER

Salary Grade 6 (currently £25,979- £28,770) Temporary until 31/08/24

Due to additional funding we have a vacancy for a Learning Support Assistant on our Windlestone site to start as soon as possible. The post is temporary until 31st August 2024 initially however opportunities to extended or be made permanent may arise.

Elemore Hall School is a LA maintained special school for secondary aged pupils with social, emotional and behavioural difficulties. Many of our pupils have additional general or specific learning difficulties. The school is split across three sites within County Durham offering education for up to 200 pupils in total. The vacancy will be based on the Windlestone site but staff do work between sites when required.

The role of the successful applicant will combine the following main elements:

- 1. Most of the time spent working during the daytime in lessons, supporting pupils in their learning and development (academic and social);**
- 2. Work on one evening per week, providing social activities for children who stay beyond the school day.**
- 3. Personal Tutor to a small number of pupils, this role involves attending meetings and making regular contact with parents/carers.**

Applicants must have a good basic education (minimum 4 GCSEs grade A-C or 9-5 including Mathematics and English – or equivalent) and a genuine interest in working in an education setting. Applicants should also possess a range of leisure skills/hobbies/interests that can be used in working with pupils. The posts would be ideal for graduates or others who are thinking about a long term career in education.

Potential applicants are strongly encouraged to visit our school website www.elemorehallschool.com/contact-us/staff-vacancies/ for more essential information about the school and the post and also to find the application form.

All applications must be made on the standard application form, applicants should also include a letter of application outlining why they would like to work at Elemore Hall School and what they would bring to the post. Following Safer Recruitment guidelines, only candidates who achieve enhanced DBS clearance, pass a health check and have at least two supportive references (including most recent employer) will be eligible for employment. Applications should be submitted to:- headteacher@elemorehallschool.com

We encourage potential candidates to visit the school before applying so that they can have a look around and get a feel for the place.

This role is customer facing, the ability to converse at ease with customers (pupils & parents) and provide information in accurate spoken English is essential for the post. As a disability confident employer, we are committed to employing disabled people and people with health conditions making reasonable adjustments to support disabled applicants when required.

The post is not open to job share.

Closing date 5.00pm Monday 29th January 2024.

Interviews will be held on Monday 5th February 2024 (provisionally).